

# Phillips Board of Education Regular Board Meeting

Monday, November 18, 2013  
6:00 PM

Phillips Middle School IMC  
365 Highway 100  
Phillips, Wisconsin

**Our Vision:**

Preparing for Tomorrow

**Our Mission:**

To inspire and empower all students to reach their greatest potential.

**Our Goals:**

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
  - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

<b>School District of Phillips Regular Board Meeting Agenda</b>		Facilitator	Page #
I.	Board Picture at 5:50 pm	Yearbook Staff	
II.	Call to Order (Pledge of Allegiance)	Arndt	
III.	Roll Call of Board Members	Arndt	
IV.	Review of Compliance of Open Meeting Law	Arndt	
V.	Public Participation Forum - Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Arndt	
VI.	Friend of Education Award Presentation	Morgan	
VII.	Administrative Reports and Committee Reports		
	A. Principal Report – PhMS/PHS	Hoogland	
	1. Students of the Month		
	2. Educator Effectiveness Update		
	B. Principal Report – PES	Scholz	
	1. Start-of-the-Year Report		
	2. Educator Effectiveness Update		
	C. Director of Pupil Services Report	Lemke	
	D. Student Liaison Report	Schleife	
	E. Superintendent Report	Morgan	
	1. Update on Facility Study		
	2. Review of Data Boards		
	F. PEA/Board Negotiations Committee – October 30, 2013	Rodewald	
	G. Facilities/Transportation Committee – November 5, 2013	Morgan	
	H. Business Services Committee – November 11, 2013	Rodewald	
VIII.	Items for Discussion and Possible Action	Morgan	
	A. One-to-One Computer Technology		
IX.	Consent Items	Arndt	
	A. Approval of Minutes from October 21 & 30, 2013 Regular and Special Board Meeting		182-185
	B. Approval of Personnel Report – Hiring, Recruitment, Resignation/ Retirement		186
	C. Approval of Bills		
X.	Items for Next Board Meeting	Arndt	

XI.	<p>Motion to convene into executive session at the conclusion of the open session pursuant to 19.85(1)(f) Wisc. Stats. For the purpose of considering exception application for open enrollment request for 2013-14 school year.</p> <ul style="list-style-type: none"> <li>• Open Enrollment Exception Application</li> </ul>	Arndt	
XII.	<p>The Board may reconvene into open session pursuant to 19.85(2), Wisc. Stats., if necessary, to act on motions made during the executive session.</p>	Arndt	
XIII.	<p>Adjourn</p>	Arndt	

MINUTES OF REGULAR BOARD OF EDUCATION MEETING  
Monday, October 21, 2013

- I. The Phillips Board of Education meeting was called to order by President Baratka at 6:02 pm in the 6-12 Learning Center. The pledge of allegiance was recited.
- II. Present: Adolph, Arndt, Baratka, Marlenga, Pesko, Rodewald, Willett and Student Liaison Schleife. Absent: Distin and Heidenreich: Administration present: Morgan, Theder, Hoogland, Scholz and Lemke. Others: Staff, students, community members, and The BEE.
- III. President Baratka stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the District Phillips website, and The BEE.
- IV. Jill Arndt reported during public comment on the recent WASB regional meeting she attended September 19 in Minocqua. Items discussed were virtual schools, legislative updates, insurance/wellness programs to promote student achievement, employee benefits, and Three Lakes move to eight-man football.
- V. Administrative and Committee Reports
  - A. Principal Report – Colin Hoogland
    1. PhMS Students of the Month are Jenna Simurdiak (6), Olivia Bushman (7), and Alexis Carlson(8).
    2. PHS Students of the month are Ellie Lochner and Dakota Dieman.
    3. Elise Ertl, Jake Denny, Emily Fuhr, and Ryan Giannoni attended the Marawood Leadership Conference with Principal Hoogland.
    4. Kyle Schleife updated the board on the fall season sports participation, records, and tournament season highlights.
  - B. Principal Report – Dave Scholz
    1. PES Students of the Month are Jake Fusak (grade 3) and Ariana Riley (grade 2).
    2. Tyler Ring reported on Summer School 2013 enrollment, traditional and non-traditional course offerings and new sites, staff qualifications, and meal program. The program resulted in a student FTE of 11.
    3. The elementary school will be expanding their Veterans Day program this year and would like to encourage community members to attend. The program will be held at 9:00 am on November 11.
  - C. Student Liaison Report – After working for two months as a student assistant in a first grade classroom, Kyle Schleife reported on the struggles these students are having with technology and testing issues. He sees elementary staff as working well to help the students with the transitions necessary for common core standards.
  - D. Superintendent Report – Rick Morgan

1. The athletic committee will be meeting at the end of the fall sports season to continue their long-range planning work.
  2. Rode one of the new restructured bus routes and plan to ride more in the future to become familiar with the routes. Opened discussion to bus drivers who had concerns about the wage freeze keeping them from moving to higher mileage categories when they are driving longer routes. Also discussed was the use of cameras on the bus to help with behavior issues.
  3. Discussed the option of having Ameresco, energy savings consultants, do a no-cost evaluation of the facilities and presentation of projects if found to be cost effective.
  4. The practice of administrators and teachers participating in three-to-five minute learning walks through classrooms throughout the semester was explained. Board members were encouraged to participate in a learning walk at least twice during the school year to see what is happening in classrooms.
- E. Financial Report – Leah Theder - Year-to-date expenditures as of September 30, 2013 were \$1,357,380.75 (15.8% of budget) and revenues were \$406,654.90 (4.73% of budget). The total cash available was \$1,454,169.58. No line of credit has been used this fiscal year.
- F. Business services committee met on October 17, 2013. Items discussed included tax levy certification, concerns about facilities use and transportation, student overdue lunch accounts, athletic committee responsibilities, and updates on the new educator effectiveness from administrators at monthly meetings.

#### VI. Items for Discussion and Possible Action

- A. With the Governor's Tax Relief Bill signed into law over the weekend, the result is \$63,000 in additional aide, resulting in a savings to tax payers on property tax. DPI will be releasing the information on Wednesday. If the figures are different from what we have tonight, a special meeting will be called to recertify. Motion (Willett/Pesko) to certify the 2013-14 tax levy at \$5,278,216.00. Motion carried 7-0.
- B. Superintendent Morgan provided the Board with articles and links concerning One-to-One Technology and discussion was held among the board members and staff. Further discussion on this topic will be on the agenda for November's meeting.

#### VII. Consent Items

- A. Motion (Arndt/Adolph) to approve consent items. Motion carried 7-0.
1. Approve minutes from September 16, 2013 regular board meeting.
  2. Approve personnel report:
    - a. Hiring of Courtney Graff as PHS girls soccer coach and Tara Niemi as PES early childhood/special education teacher.
    - b. Approval of non-faculty winter season coaches (Trevor Raskie – PHS boys varsity head coach; Scott Olson – PhMS assistant boys

basketball coach; Sarah Socha – PHS girls varsity basketball coach; Lynn Arndt – PHS girls junior varsity basketball coach; Mike Eggebrecht – PhMS girls head basketball coach; and Joe Grapa – PHS assistant wrestling coach)

3. Approve bills from September 2013 (#335707- 335890 and wires) for a total of \$472,641.88.
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- VIII. The next regular board meeting will be held on November 18, 2013 at 6:00 pm. A yearbook picture will be taken at 5:55 pm. Friend of Education Award will be presented.
  - IX. President Baratka announced the board will convene into executive session at the conclusion of the open session pursuant to 19.85 (1)(f), Wis. Stats., for the purpose of considering personal histories of specific persons, including students, where if discussed in public would likely have a substantial adverse effect upon the reputation of any person referred to in such histories.
    - Board Administration Communications
  - X. President Baratka announced the Board may reconvene into open session pursuant to Wisconsin Statutes Section 19.85(2), if necessary, to act on motions made during the executive session.
  - XI. Motion (Marlenga/Rodewald) to move into executive session as announced. Motion carried with roll call vote 7-0. Open session adjourned at 7:40 p.m.
  - XII. Motion (Willett/Arndt) to reconvene to open session. Motion carried 7-0.
  - XIII. Motion (Arndt/Adolph) to adjourn. Motion carried 7-0. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Wendy Rodewald, Clerk  
Board of Education

**SCHOOL DISTRICT OF PHILLIPS**  
Phillips Board of Education  
Special Board Meeting Minutes  
October 30, 2013 – 3:45  
Phillips Middle School Room #143

The special board meeting of the Phillips Board of Education was called to order at 3:45 p.m. by President Baratka. Present: Adolph, Arndt, Heidenreich, Rodewald and Willett. Also present were Superintendent Morgan and Finance Manager Theder.

Due to a change in calculation by DPI in the information released after the October Board meeting, the levy needed to be recertified. Motion (Willett/Adolph) to certify the 2013-14 levy at \$5,278,216.47. Motion carried 6-0.

Motion (Willett/Arndt) to adjourn at 3:48 p.m. Motion carried 6-0.

Respectfully Submitted,

Wendy Rodewald, Clerk  
Board of Education

**Personnel Report - Amended  
October 19, 2013 – November 14, 2013**

<b>New Hires/Transfers</b>					
<b>Name/Location Position Description</b>	<b>Category</b>	<b>Position Status</b>	<b>New Salary</b>	<b>Previous Employee Salary</b>	<b>Effective Date</b>
Vicki Spacek, After School Program Coordinator – PES	PEA	Replace Anne Knudson	\$20.00	Same	12/1/2013
Chris Krueger, After School Program Aide – PES	NEST	Replace Sharon Winter	\$12.87	Same	12/1/2013

<b>Recruitment</b>				
<b>Position</b>	<b>Position Status</b>	<b>Category</b>	<b>Location</b>	<b>Posting Date</b>

<b>Retirements – Resignations</b>					
<b>Name</b>	<b>Position</b>	<b>Resignation/ Retirement</b>	<b>Effective Date</b>	<b>Years of Service</b>	<b>Location</b>
Sharon Winter	After School Program Aide	Resignation	Start of School	7	PES



05-13-10-00-03-10-2-040154

EDFLOC SRC FUNC	PRJ LOCAL	SRC	Original Budget	October 2013-14 Monthly Activity	FYTD Activity	2013-14 FYTD & Monthly Activity	October 2012-13 Monthly Activity	2012-13 FYTD &
10R--- 211 50000-	---	CURRENT YEAR PROPERTY TAX	4,968,902.00					
10R--- 213 50000-	---	MOBILE HOME TAX	1,900.00			548.40		27.42
10R--- 249 50000-	---	TRANSPORTATION FEES	5,300.00	491.46	1,230.99	23.23		41.90
10R--- 271 50000-	---	ADMISSIONS	13,500.00	2,258.00	5,935.00	43.96	2,617.75	41.05
10R--- 279 50000-	---	OTHER SCHOOL ACTIVITY INCOME	1,500.00	950.00	1,190.80	79.39	1,594.00	208.00
10R--- 280 50000-	---	INTEREST ON INVESTMENTS	8,000.00	539.46	2,317.08	28.96	766.65	36.33
10R--- 291 50000-	---	GIFTS, FUNDRAISING, CONTRIBS					25.00	
10R--- 292 50000-	---	STUDENT FEES	21,000.00	-1,246.00	15,865.00	75.55	1,231.00	57.15
10R--- 293 50000-	---	RENTALS	10,500.00		3,651.14	34.77		37.11
10R--- 341 50000-	---	REGULAR DAY SCHOOL	6,500.00	500.00	500.00	7.69	750.00	10.00
10R--- 345 50000-	---	OPEN ENROLLMENT WI SCH. DIST.	171,045.00					
10R--- 515 50000-	---	TRANSIT OF AIDS INTER. SOURCES	1,000.00		500.00			100.00
10R--- 517 50000-	---	TRANSIT OF FEDERAL AIDS	4,900.00					
10R--- 612 50000-	---	TRANSPORTATION AID	52,000.00					
10R--- 613 50000-	---	LIBRARY AID	25,000.00					
10R--- 619 50000-	---	OTHER STATE AID	62,325.00					
10R--- 621 50000-	---	EQUALIZATION AID	2,529,171.00		374,048.00	13.89		11.95
10R--- 650 50000-	---	SAGE AID	223,006.33					
10R--- 660 50000-	---	STATE REVENUE THROUGH LOCAL	1,100.00					
10R--- 691 50000-	---	COMPUTER AID	7,866.00					
10R--- 730 50000-	---	SPECIAL PROJECT GRANTS	58,112.76					
10R--- 751 50000-	---	ESEA TITLE IA	220,633.35					
10R--- 780 50000-	---	FED AID THRU STATE NOT DPI	79,900.00					
10R--- 861 50000-	---	EQUIPMENT SALES/LOSS					3,000.00	100.00
10R--- 971 50000-	---	REFUNDS - PRIOR YR., E-RATE	115,014.29	16,407.00	21,316.81	18.53	7,300.00	77.49
10R--- 990 50000-	---	MISCELLANEOUS	300.00				70.00	14.50
10R--- 999 50000-	---	COPY FEES	300.00					
10-----	---	GENERAL FUND	8,588,775.73	19,899.92	426,554.82	4.95	17,902.80	4.46
Grand Revenue Totals			8,588,775.73	19,899.92	426,554.82	4.95	17,902.80	4.46

Number of Accounts: 41

\*\*\*\*\* End of report \*\*\*\*\*

EDF	OBJ	FUNC	PRJ	OBJ	Original Budget	October 2013-14 Monthly Activity	FYTD Activity	2013-14 FYTD	October 2012-13 Monthly Activity	2012-13 FYTD
10E	11			UNDIFFERENTIATED CURRICULUM	1,595,279.76	128,057.46	362,835.27	22.74	115,125.22	21.46
10E	12			REGULAR CURRICULUM	1,609,254.55	129,004.58	322,357.44	20.03	142,721.24	19.91
10E	13			VOCATIONAL CURRICULUM	307,132.01	23,366.25	57,861.70	18.84	22,569.32	18.02
10E	14			PHYSICAL CURRICULUM	143,089.17	9,482.01	31,540.48	22.04	11,058.13	20.68
10E	16			CO-CURRICULAR ACTIVITIES	113,387.17	12,112.48	27,460.36	24.22	13,630.39	24.53
10E	17			OTHER SPECIAL NEEDS	19,409.80	1,147.18	2,350.43	12.11	1,975.27	29.19
10E	21			PUPIL SERVICES	93,228.39	6,292.75	17,649.36	18.93	8,400.28	18.77
10E	22			INSTRUCTIONAL STAFF SERVICES	207,129.90	20,175.82	53,005.93	25.59	23,964.04	20.59
10E	23			GENERAL ADMINISTRATION	260,483.86	15,734.97	78,817.23	30.26	19,552.51	35.25
10E	24			SCHOOL BUILDING ADMINISTRATION	492,137.50	34,522.41	139,471.97	28.34	36,208.51	27.50
10E	25			BUSINESS ADMINISTRATION	1,647,688.86	167,580.23	448,560.92	27.22	157,880.77	30.76
10E	26			CENTRAL SERVICES	343,306.09	32,344.27	97,838.08	28.50	25,602.35	25.60
10E	27			INSURANCE & JUDGMENTS	145,164.00	3,232.32	24,676.86	17.00	6,986.33	45.75
10E	28			DEBT SERVICES	1,000.00					
10E	29			OTHER SUPPORT SERVICES	376,467.89	4,960.40	281,263.00	74.71	1,426.60	77.34
10E	41			TRANSFERS TO ANOTHER FUND	659,681.18					0.03
10E	43			PURCHASED INSTRUCTIONAL SERV	574,935.60	4,286.34	3,786.34	0.79		1.60
10E	49			OTHER NON-PROGRAM TRANSACTIONS			0.02			
Grand Expense Totals					8,588,775.73	592,299.47	1,949,475.39	22.96	587,100.96	23.79

Number of Accounts: 854

Funds Available to the District as of October 31, 2013:

First National Bank 736,728.33  
 Local Gov't Investment Pool 567.09

**Total 737,295.42**

Current Line of Credit Balance (\$1,500,000 max) 1,500,000

Total Borrowed (through 10/31/13): 0.00

Total Interest Paid Year-To-Date 0.00

\*\*\*\*\* End of report \*\*